University of Mumbai

Proposal Guidelines

New Satellite Centre Affiliation Proposal for A.Y. 2021-2022

1. Click on Affiliation Section on Home page of https://muonline.org.in

2. Click on Online Affiliation section.

3. For Colleges who wish to apply for New Satellite Centre Affiliation Proposal are hereby informed to use their existing College Login ID and Password allotted to them for Online Affiliation and TAAS activities.

4. Enter your College Login ID and Password allotted to you for Online Affiliation and TAAS activities.

5. Enter Captcha as displayed.

6. Click on Login button to continue.

7. Click on New Satellite Centre Proposal 2021-22 section.

8. Re-Enter your college password to confirm & click on continue button.

9. Home Page of New Satellite Centre Proposal Section shall get displayed on screen.

10. Click on the link Activate New Satellite Centre Link on left side of home page.

11. You shall receive confirmation alert that Links for required Proposal has been activated. Click OK to confirm.

12. Also Link Activation Confirmation Letter shall be available once the link is activated for the proposal.

13. Kindly read the instructions available on the screens carefully before filling in the proposal online.

14. Verify all the courses / subjects then only go ahead for online payment of Affiliation Fees.

15. Fill the information in all the screens one after another and click on **Next** button to continue.

16. At the end in the last screen of Documents Upload click on **Done** button.

17. Please remember you cannot modify / update / add new course / subject to the Proposal online once you have made successfully payment of Affiliation Fees.

18. Once your payment is successfully paid online, your proposal shall get automatically sent to UoM online.

19. Once the proposal is online submitted, links for printing the proposal and related Annexure and

other related links shall get activated automatically.

20. Last Date for Online and Hard Copy Submission of New Satellite Centre Affiliation Proposal to UoM is : **31.12.2020** upto **6:00 PM** respectively.

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